



Briercliffe with Extwistle Parish Council

Thursday 11th September 2025 at 5pm at Briercliffe Community Centre.

Present: Councillors, Michael McFarlane (Chair), Pippa Lishman, Carrie Halstead.

In Attendance: One member of the public. R Greenwood (Clerk)

| | | |
|---|---------------------|-----------------|
| The Chair opened and welcomed all to the meeting. | | |
| | Actions by Clerk | Cllr Support |
| 25/26/00406 Apologies for absence | | |
| Apologies were received and accepted from Cllrs Lishman and Frost, County Councillor Poulton and PCSO Hudson | | |
| 25/26/0407 Disclosable Pecuniary Interest | | |
| No Councillor declared a Pecuniary Interest | | |
| 25/26/0408 Minutes of the last two Parish Council Meetings. | | |
| The minutes of the meeting held 14 th August 2025 were accepted and signed as a true record. | | |
| 25/26/0409 Matters outstanding from the previous Minutes | | |
| There were no matters outstanding. | | |
| 25/26/0410 Planning Working Group. | | |
| FUL/2025/0480 Waste Transfer Site. 1. Cllr Frost has raised concerns and will be monitoring the planning application process. He has made enquiries with similar sites in the area that have failures in their waste disposal processes and policies. 2. Borough Councillors stance is tabled below under Borough Council Report. | | |
| 25/26/0411 Communication Working Group | | |
| | | |

| | | |
|--|----|----|
| <p>The deadline for article submission for the Christmas Newsletter is 10th November, anyone wishing to add anything can do so by contacting Cllr Pippa Lishman or the clerk.</p> <p>A photography competition is to be run for photographs to feature on our website. Details will be in the newsletter and any local resident will be eligible to submit photographs of the local area.</p> <p>Noticeboards – it was suggested that the notice boards need to be reviewed and updated with one Councillor taking responsibility for one board each.</p> <p>The parish council is to look at using a Sharepoint package. The Clerk to research prices and workability of different packages.</p> | RG | PL |
| 25/26/0412 Allotment and Garage Working Group | | |
| <ul style="list-style-type: none"> • Waiting lists – lots of interest and requests for applications recently <p>Allotments - Total of 11 waiting (4 on hold) plus 6 out of area - 2 livery, 10 gardens, 5 pens</p> <ul style="list-style-type: none"> • Terminations / Deposit info – <p>G1 just received – to be reviewed</p> <ul style="list-style-type: none"> • Allocations - <p>G1 as above – offered to view (emailed)</p> <ul style="list-style-type: none"> • Vacant plots <p>Allotments – 0 required to let</p> <ul style="list-style-type: none"> • Committee <p>All tenants invited to initial (informal meeting) to discuss how it will work. 1st meeting to be set up for mid-October. Livery policy – to be reviewed with Committee</p> <ul style="list-style-type: none"> • Other info <p>Bonfire social – 8th November from 5pm?</p> <ul style="list-style-type: none"> • Volunteer Work <p>Completed – 2 tap repairs completed</p> <p>To do:</p> <p>Dead Hedge and clearing brambles and waste for parking Vehicle gate to be changed to Ped gate Gates to be made and installed Fence post to be renewed mid fence Fencing near new parking Fencing grant – quotes being sought</p> <ul style="list-style-type: none"> • Garages <p>Waiting list – 3 waiting – inc 1 out of area (all want council structures – not currently available) 2 expressions of interest in containers Vacant – 12 vacant plots on Harrison St, 1 Council wooden garage on Harrison St – repairs</p> | | |

| | | |
|---|----|-----------------------|
| The Allotment Association has closed its doors after 15 years of voluntary work and cake and a brew each Sunday. The parish council would like to thank them for their support and work over those 15 years. | | |
| 25/26/0413 Projects Working Group | | |
| <p>Cllr Halstead proposed that the Woodland Walk Committee be appointed as a number of complaints have been received regarding the area. Seconded by Cllr Lishman and all in favour. It was resolved to appoint the Committee.</p> <p>The Orchard Project, the funding has been received for this project. It was proposed that the trees will be ordered from the accredited supplier with delivery and planting scheduled for November. Proposed Cllr P Lishman, Seconded Cllr Halstead and all in favour.</p> <p>Cllr Halstead suggested the creation of a Volunteer Group, with a bank of volunteers who might like to get involved with projects. Cllr P Lishman will support with the risk assessment and compliance paperwork</p> | | CH PL CH/PL |
| 25/26/0414 Policy Working Group | | |
| There was no update from the Policy Working Group | | |
| 25/26/0415 Staffing Working Group | | |
| A review of the Clerks performance was undertaken, this in line with the contract of employment. | | |
| Formally adjourn the meeting to allow for Public Participation | | |
| 25/26/0416 Police Report | | |
| The Police Report is tabled below. | | |
| 25/26/0417 Borough Councilors Report | | |
| The Borough Councillors Report is tabled below. | | |
| 25/26/0418 County Councillors Report | | |
| The County Councillors Report is tabled below. | | |
| 25/26/0419 Public Questions. | | |
| <p>Questions received via CC Mark Poulton are tabled below.</p> <p>Could the land at the top of Milton Street be cut back by the parish lengths man, this will be referred to the Lengthsman lead Cllr Greenwood.</p> <p>What is the parish position on supporting an Article 4 planning directive in Harle Syke and Briercliffe for small HMOs. It was stated that the parish is happy with the HMO support currently.</p> <p>Concern were received regarding the noise and light levels at Kiddy Kids, the clerk will write to Kiddy Kids with the residents views and ask Borough Councillor Maggie Lishman for an update from the last complaints. A suggestion was that residents could download "The Noise App" to record incidents of noise nuisance. The clerk was asked to report this to Environmental Health</p> | RG | |

| | | |
|--|--|--|
| Questions were received regarding the auction of 20 Jubilee Street and the tenancy transfer of the garden extension. | | |
| 25/26/0420 Community Centre report and update. | | |
| No report was received | | |
| 25/26/0421 C. Councillor Mark Poulton Report | | |
| The report from County Councillor Mark Poulton is tabled below | | |
| 25/26/0422 Bowling Memorial Bowling Green | | |
| The parish council has requested a new electric meter for the Bowling Green due to receiving a legal notice to do so. Cllr P Lishman has worked with members to look at funding opportunities for the greensman and for the improvement of the gardens. Consideration was given to the Parish Lengthsman undertaking some of the winter work when the scheduled Lengthsman work slows. | | |
| 25/26/0423 Briercliffe Gala | | |
| There was a request that the parish council give more notice for the lease, insurance checks for the 2026 Gala. The Clerk to write to the Gala Committee regarding these and also the Gala Committee's policy on donations. | | |
| 25/26/0424 Clerks Report. | | |
| <p>Allotment and Garage - the majority of the clerk's time has been taken up with the allotment and garages this month, including rent collection and processing paperwork into Scribe.</p> <p>Following concerns regarding Scribe, and the allocation of receipts and payments to "Council owned garages" when some are not, only the land under is council owned. The clerk has been working to ensure that the correct allocations are used on Scribe Visits to the bank 7- Cllr P Lishman has been working to get the account ending 833 online to prevent these visits.</p> <p>Bowling Green as mentioned in the bowling green report.</p> <p>Archiving and scanning of historic files, we have had two interested volunteers who are interested in local history.</p> <p>FP1203081 – reported overgrown footpath.</p> <p>National Allotment Society, there has been a meeting with the legal team which the parish council has been advised that a Section 8 to be completed.</p> <p>The Parish Council is paying HMRC penalties via Gov Gateway, the clerk has asked for a quote from KM Solutions of £250+ vat, there are 9 penalties that have been appealed going back to 2021. It was proposed that the quote from KM Solutions be accepted, proposed MG seconded MM and AIF. It was resolved to engage K M Solutions at the cost of £250 plus VAT.</p> | | |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|-----------|-------------|---------------|--|--------------------|--|-----------------|------------------|--|--|--|--|--|--|--|--|-------------|--|-----------|-------------|---------------|--|--------|--|-----------------|------------------|------|--|------|------|--|--|----------------|--|-----------|--|------|--|------|--------|--|--|---------------|--|----------|--|--------|--|------|--------|--|--|-------------|--|-------|--|------------|--|------|-------|--|--|--------|--|-------|--|-----------|--|------|-------|--|--|--------------------|--|--|---------|------------|--|------|-------|--|--|--|--|-----------|----------|------|--|------|------|--|--|--|--|--|--|-----------------|--|------|--------|--|--|--|--|--|--|------------|--|------|-------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|----------------|--|-----|--|--------|--|--|--|--|--|------------|--|-----|--|--------|--|--|--|--|--|----------|--|-----|--|-------|--|--|--|--|--|------------|--|-----|--|--------|--|--|--|--|--|--------------|--|-----|--|------|--|--|--|--|--|--|--|--|----------|----------|--|--|--|--|--|--|--|
| 25/26/0425 Accounts for payment. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table><tr><td>Sept 25</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Expenditure</td><td></td><td>Cheque no</td><td>General a/c</td><td>Allotment a/c</td><td></td><td>Income</td><td></td><td>General a/c 921</td><td>Allotment a/c 83</td></tr><tr><td>void</td><td></td><td>2057</td><td>0.00</td><td></td><td></td><td>Community Fund</td><td></td><td>17,635.00</td><td></td></tr><tr><td>HMRC</td><td></td><td>2058</td><td>100.00</td><td></td><td></td><td>Orchard Grant</td><td></td><td>1,293.63</td><td></td></tr><tr><td>Croner</td><td></td><td>2059</td><td>146.35</td><td></td><td></td><td>adverts x 2</td><td></td><td>30.00</td><td></td></tr><tr><td>Colourfrog</td><td></td><td>2060</td><td>96.00</td><td></td><td></td><td>advert</td><td></td><td>15.00</td><td></td></tr><tr><td>HMRC Paye</td><td></td><td>2061</td><td>57.00</td><td></td><td></td><td>Rent and deposits.</td><td></td><td></td><td>1722.06</td></tr><tr><td>Clerk wage</td><td></td><td>2062</td><td>772.2</td><td></td><td></td><td></td><td></td><td>18,973.63</td><td>1,722.06</td></tr><tr><td>void</td><td></td><td>2063</td><td>0.00</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Majestic Metals</td><td></td><td>2064</td><td>113.15</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Lengthsman</td><td></td><td>2065</td><td>415.5</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td> </td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Deposit refund</td><td></td><td>138</td><td></td><td>100.00</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Water Plus</td><td></td><td>139</td><td></td><td>822.09</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Screwfix</td><td></td><td>140</td><td></td><td>61.40</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Lengthsman</td><td></td><td>141</td><td></td><td>277.00</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Admin Stamps</td><td></td><td>142</td><td></td><td>8.70</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td>1,700.20</td><td>1,269.19</td><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | | | Sept 25 | | | | | | | | | | Expenditure | | Cheque no | General a/c | Allotment a/c | | Income | | General a/c 921 | Allotment a/c 83 | void | | 2057 | 0.00 | | | Community Fund | | 17,635.00 | | HMRC | | 2058 | 100.00 | | | Orchard Grant | | 1,293.63 | | Croner | | 2059 | 146.35 | | | adverts x 2 | | 30.00 | | Colourfrog | | 2060 | 96.00 | | | advert | | 15.00 | | HMRC Paye | | 2061 | 57.00 | | | Rent and deposits. | | | 1722.06 | Clerk wage | | 2062 | 772.2 | | | | | 18,973.63 | 1,722.06 | void | | 2063 | 0.00 | | | | | | | Majestic Metals | | 2064 | 113.15 | | | | | | | Lengthsman | | 2065 | 415.5 | | | | | | | | | | | | | | | | | Deposit refund | | 138 | | 100.00 | | | | | | Water Plus | | 139 | | 822.09 | | | | | | Screwfix | | 140 | | 61.40 | | | | | | Lengthsman | | 141 | | 277.00 | | | | | | Admin Stamps | | 142 | | 8.70 | | | | | | | | | 1,700.20 | 1,269.19 | | | | | | | |
| Sept 25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Expenditure | | Cheque no | General a/c | Allotment a/c | | Income | | General a/c 921 | Allotment a/c 83 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| void | | 2057 | 0.00 | | | Community Fund | | 17,635.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HMRC | | 2058 | 100.00 | | | Orchard Grant | | 1,293.63 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Croner | | 2059 | 146.35 | | | adverts x 2 | | 30.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Colourfrog | | 2060 | 96.00 | | | advert | | 15.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HMRC Paye | | 2061 | 57.00 | | | Rent and deposits. | | | 1722.06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clerk wage | | 2062 | 772.2 | | | | | 18,973.63 | 1,722.06 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| void | | 2063 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Majestic Metals | | 2064 | 113.15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lengthsman | | 2065 | 415.5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Deposit refund | | 138 | | 100.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water Plus | | 139 | | 822.09 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Screwfix | | 140 | | 61.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lengthsman | | 141 | | 277.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Admin Stamps | | 142 | | 8.70 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 1,700.20 | 1,269.19 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25/26/0426 Public Questions. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The public questions from C. Cllr Mark Poulton are tabled below. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| There has been a complaint received regarding Kiddy Kids and noise. The clerk to write to them. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25/26/0427 Dates of the next meeting. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dates of meetings in 2025 /26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <ul style="list-style-type: none">• Oct 2nd 2025• Nov 6th 2025• Dec 4th 2025• Jan 8th 2026• Feb 5th 2026• Mar 5th 2026• Apr 2nd 2026• May 14th 2026 (and Annual meeting; first meeting after elections) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| BRIERCLIFFE AREA 13 th August – 10 th September 2025 | | | |
|--|-----------------------|----------------|--|
| INCIDENTS REPORTED - 89 | | | |
| NO | TYPE OF INCIDENT | LOCATION | DETAILS |
| 0 | Burglary | | |
| 2 | Burglary non dwelling | Todmorden Road | Out building broken into – items taken |

| | | | |
|---|------------------|---|--|
| | | Balderstone Lane | Recycling centre broken into. |
| 0 | Criminal damage | | |
| | | | |
| 1 | Theft | Balderstone Lane | Items of scrap taken and gate broken. |
| 1 | Vehicle crime | Croasdale Avenue | Vehicle broken into and items taken. |
| 0 | Theft of vehicle | | |
| 4 | Nuisance | Burnley Road Gilbert street Widow Hill Road Robin House Lane | Isolated incident Isolated incident Disused building whereby kids are going in causing a nuisance. Quad bike driving dangerously in the area. |
| | | | |

A number of “come meet the Police” are in the diary

- Tuesday 9th September
- Sunday 21st September 14:00 – 14:30
- Wednesday 24th September 14:00 – 14:30

Others will be planned in soon for the following months.

If there is a location, date or time that you think would be beneficial please let me know.

If anyone would like to attend fabulous see you there 😊

Many thanks Jody Hudson PCSO 7738.

Borough Councillors' Report – August 2025

1. As a reminder, our report on the proposed Waste Transfer Station on Heasandford Estate to the last Parish Council meeting is attached at the end of this report. It was discussed at a Borough Council Scrutiny Committee Meeting last night after which it will be discussed again by the Council's Executive. The Borough's legal officer confirmed that the Council has managed the process so far entirely properly.

The first stage in the proposed development is moving the depot for vehicles from the current site to a site off Widow Hill Road because the current depot is the site of the proposed Transfer Station at the far end of the estate. An application has been made for planning permission. Borough Councillors have expressed strong views to the Council Planning Department about noise and operating hours.

There is a possibility of using a site in Colne for Waste Transfer for a short period, which will have a significant cost for the Council and Council Taxpayers.

2. The issue has arisen again of yellow lines at the junctions of Burnley Road with Talbot Street, Duke Street and Townley Street. We could add Haggate, Granville Street and Jubilee Street. We can raise the issue again with the County Council. The biggest problem, however, is enforcement. Current double yellows are frequently disregarded and we are successful only infrequently in getting enforcement officers in Briercliffe from their other duties.
3. We have raised again the question of more litter bins in key sites. The challenge isn't the bins themselves; it is getting them built into the cycle for emptying regularly which is a direct extra cost. We are working on it!
4. Fly-tipping at Cockden has been addressed and a dump of nitrous oxide canisters on Halifax Road. We will be talking with the police about these and other issues shortly.
5. We are working with several local residents on individual planning issues
6. As a reminder, the Councillors have access to the Ward Opportunities Fund which can give small grants to local initiatives and we ask anyone interested to get in touch before the cash runs out.

Waste Transfer Station

The most substantial issue in the last month has been the recent furore about the proposed Waste Transfer Station on the Heasandford Industrial Estate. Following an inflammatory and inaccurate leaflet to some homes about a "waste dump", a number of residents have reasonably expressed concern. The proposal is to establish a site for a centre which would enable waste from Burnley bin collections to be transferred from Burnley to the LCC facility near Preston. This is as result of the impending closure of the landfill site at Huncoat near Accrington and the need for waste collected by Burnley Council to be transferred to LCC which has the responsibility for disposal.

The proposed site is 500 yards from the nearest residential area; it will be in an enclosed building with air-filtered extractors, and will be cleared each working day. Scare stories about rats, smells and substantially increased traffic are inaccurate.

The Borough Council Executive has proposed the arrangement, which will now be subject to the normal process of consultation for planning permission.

County Council Report

Highways

- Cocken, first phase of patch repairs completed.
- Cocken, second phase work to take place on single track road, waiting for traffic order for road closure allowing work to be carried out.
- Cockden, third phase its now LCC policy to prolong repairs made to large stretches of road through surface dressing (example being Casterton Avenue down to Turf Moor) hopefully next 6 months.
- Standen Hall roundabout submitted for repairs sinking in parts due to heavy vehicle traffic, supporting the new estate.
- Ridehalgh Lane, illegally closed and illegally placed no through road sign attached to local telegraph pole. Suspect closer due to cattle grid being blocked allowing animals to escape. Reported if not cleared and road opened it should be shortly.
- Potholes at Haggate crossroads marked for repair.
- Speeding through the village remains a concern, with another accident taking place only this morning in the early hours, I continue to push the police and highways for more support in prevention.

Planning

- LCC reports sent to Parish clerk.
- Walked the path around the turning circle to view the path fencing with the clerk, reported to LCC, report sent into clerk.

A.O.B

- A resident enquired about parish finances, spoken with the clerk thanks for the response. I will feed back accordingly.
- Residents are concerned about HMOs in the parish, my understanding is whilst certain wards around Burnley are currently under Article 4 direction both Harle Syke and Briercliffe are currently exempt, meaning small HMOs could be established by property owners without any additional planning regulation. Do the parish council agree with this current exemption or are they willing to support through the borough Article 4 direction applying in Harle Syke and Briercliffe?. Currently we have no data on the number of small HMOs in the parish due to article 4 not applying.
- LGR/devolution, this is a plan from the current Labour government it plans to replace the current two-tier government of district and county councils with new unitary authorities, Lancashire County Council Reform led are strongly opposed to the plan and proposed a legally binding referendum on

keeping two tier government. The government (Jim Mahon) indicated they would not honour any referendum, so no point in wasting Taxpayers money having one. LGR survey was launched last week and is open to all residents to have their say on the proposals. Currently several unitary options are available with discussions starting shortly, the issue is the 15 councils affected have differing views on the areas and size of the unitary. Lancashire County Council must submit first draft proposals by November. I suggest any residents requiring further information are guided towards the recent LGR survey.

- Would it be possible for the lengths man to cut back the land at the top of Milton Street and Maytree close. Residents still remarking the area is being neglected.

Response to Questions raised by County Councillor Mark Poulton on behalf of an anonymous resident

1. Why can I not see income and expenditure rather than just 'invoices paid'?

All expenditure is listed and from which account each cheque is paid.

Income into the main account is listed. No personal information is listed.

The annual budget is agreed in January each year and monitored by the Council's Finance Group.

2. How much income do the PC receive in rents from the allotments and how much is actually spent on allotments or allotment related issues?

£7336.44 to date income.

£3963.01 to date expenditure.

This reflects direct expenditure and does not include any allocation for administrative time on allotment matters. The recent appointment of the Council's Lengthsman, which is separately budgeted, will affect figures in future.

3. How much do the PC now pay in ground rent for the community centre land and what percentage of this amount is offset from income generated by the community centre (as this is now part of PC)

The Community Centre has been owned by the Parish Council since it was built. It is managed by the Briercliffe Community Centre Association, which is an independent registered charity. The rent for the Community Centre is changing because the sale of the land by Lancashire County Council included the Community Centre building. The ground rent payment to LCC for 2024-5 was £290, this was partially refunded by LCC as they sold the land part way through the year. Negotiations about the new lease and rent levels concluded on September 5 2025 when the new lease was signed. The first payment (for 2025-6) will be made on 1 April 2026 at the rate of £2,510 per annum. It will increase in future years to £5,100 in the context of the new 25-year lease, which should guarantee the operation of the Parish's Community Centre until 2050.

Until now, the ground rent and other Community Centre outgoings have been paid by the Association. The Council is about to discuss with the Association future arrangements, including pricing of hires and maintaining the Centre's important position in our community.

4. How much per month is the new permanent clerk's salary?

The Clerk is paid on NJC Pay Scale 24 which is £18.35 per hour. This is in line with similar contracts in other Parish Councils in Lancashire and elsewhere.

5. Why even though the PC has a permanent clerk are they engaging the services of Croner (HR advisor) and is this costing £386 per month?

BPC has a service level agreement with Croner. This ends in April 2026. Croner only offer contracts for a year by year basis. Their advice has included employment and other matters including meeting the Council's obligations under health & safety legislation.

6. Cheque number 2013 in the amount of £252 made payable to 'reliable roofing repairs' for garage roof repair deposit and cheque number 2019 in the amount of £1008 not known who made payable to but allocated to 'roof repairs garage **'. I wondered if this combined amount was for the repair to Garage ** and if so how much annual rent does this garage generate and how long will it take the PC to recoup the money?

The combined total does relate to this garage. This is part of the Council's obligations arising from the tenancy agreement. It is part of a continuing programme of repair and renewal as required. The Council does not publish information which identifies specific tenants.